

## **CARLINVILLE LIBRARY BOARD MINUTES**

November 4, 2024

The Carlinville Library Board met in regular session on Monday, November 4, 2024. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Liz Burdell, Diane Aikin, Peg Fehr, Rosemary Clark, Polly Eldred and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: Clark remarked on the recent Owl Presentation as being very good. Burdell mentioned she and her family had participated in the Library Crawl and enjoyed visiting other libraries. Fehr stated that Lois Schmitt, wife of former board member Norm Schmidt, recently had a stroke.

The regular minutes of the October 7 meeting were distributed to Board members prior to the meeting. No one had any additions or corrections; the minutes stand approved as read.

A copy of the financial report was distributed to members prior to the meeting. Director Miller noted the library is halfway through our fiscal cycle. More property tax disbursements should be received soon. A motion was made by Fehr and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

### **OLD BUSINESS:**

**REVIEW CHAPTERS 7-9 FOR 'SERVING OUR PUBLIC' REVIEW** : Fehr reported on Chapter 7-Collection Management; Director Miller reported on Chapter 8-System Member Responsibilities; Director Miller also spoke on Chapter 9-Public Services: Reference and RA Services. More chapters will be discussed at the January meeting.

**LIBRARY SIGN:** Sign and mural painters, DL Whitlock and Bernie Gietl met with Director Miller again about refurbishing the outdoor sign. They will try to remove the sign boards out of the existing frame and paint them in their workshop.

**CHRISTMAS PARTY:** December 2 is the date of the annual Christmas Party at the Anchor Inn for board members and staff. A sign up sheet was passed around for members to designate what dishes they will bring (also each member is asked to bring 2 dozen cookies to share). RSVP's need to be given to Director Miller by November 17. Eldred and Yowell will decorate the afternoon of the party.

### **NEW BUSINESS:**

**TRUSTEE PLAQUES:** Fehr indicated she found a new local vendor (The Cubby Hole) for updating plaques for board member name changes. The previous vendor has gone out of business. Members present agreed the new addition to the plaque Fehr showed, matched just fine.

**YEARLY INVESTMENT POLICY REVIEW:** Director Miller remarked there has been no changes to the investment policy. A brief discussion was held.

**LIBRARIAN REPORT:**

The front doors have always 'shuddered' as they were opened, but lately the shuddering seems to be getting more noticeable. In the interest in solving problems before they become major issues, Director Miller had a hydraulic door/automatic door company from Gridley, IL stop by to check the doors out. They said the shuddering definitely is not normal and the doors need new full-surface hinges and a new operator. Aikin made a motion to let the needed repairs be made and Clark seconded the motion. The motion was passed by a unanimous voice vote.

11 new library cards were made in October, 8 resident renewals and 4 non-resident card renewals. 2,527 total physical items were checked out in October. 585 additional e-resources were checked out on Libby this month by 227 unique users.

Director Miller received quotes from two companies (Lazerware and Vervocity) to discuss website design options. H. Miller is waiting for more information, which will be discussed at the next meeting..

Storytime had 37 kids and 27 caregivers attending the 5 sessions in October. A special Halloween Storytime was a big hit; kids dressed in costumes and a small parade through the library and City Hall was held. 17 kids came to the Lego free building class. Zero kids came to Stop-Motion Animation.

Chess Club met twice in October, with a total of 29 players attending. Luke Aikin leads the event and gives a few tips to improve player's games each meeting. Chess Club will meet every 2nd and 4th Monday evening from 5:30 to 6:30 PM.

12 attended the "Cooking the Books Club. The group sampled recipes from Ina Garten cookbooks.

"CrafterSchool" on October 21 had 10 kids to make light sculptures with wire and EL lights

Mark Glenshaw came back for the fourth time in less than two years to give another update on the great horned owls he studies. This time he discussed mating, nesting and owlets for a group of 21 attendees.

Cynthia Roemer asked to have a book signing for her newest book on October 19. She had 21 attendees to her signing event.

Our Halloween STEAM Night at the library collaboration with 4-H had 45 kids and 45 adults.

COMMUNITY ENGAGEMENT: CHS Interact Club along with Pre-K-12 teachers “haunted” the library for us on October 10. 12 kids and 7 teachers came to help in two 1.5 hour sessions. Their decorating skills were much appreciated by all.

Carlinville Library had a total of 80 Library Crawlers visit our library this year. Visitors were especially impressed by our painted mural on the stage and how big the library is for a town our size.

**ADJOURNMENT:** 5:30 PM

Submitted by Secretary Dana Yowell