

CARLINVILLE LIBRARY BOARD MINUTES

March 3, 2025

The Carlinville Library Board met in regular session Monday, March 3, 2025. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Liz Burdell, Diane Aikin, Jenna Rosentreter, Rosemary Clark, Tom Emery and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: Rosemary Clark thanked Director Miller for inviting Scott Isringhausen from the Illinois Department of Natural Resources to speak again. Scott discussed why the eagles have returned to Illinois, especially in winter. The program also discussed fishing and how to get young people involved in this sport.

The regular minutes of the February 3 meeting were distributed to Board members prior to the meeting . No one had any additions or corrections; the minutes stand approved as read.

A copy of the financial report was distributed to members prior to the meeting. J. Rosentreter indicated the library received RE Tax income returns. A motion was made by Clark and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

OLD BUSINESS:

COMMITTEE UPDATE- POLICY COMMITTEE: Director Miller met with Eldred and Burdell to discuss. The goal is to come up with a plan to turn the current Policy Handbook into a usable PDF document that can be updated every year or as needed. A sample policy manual for small libraries is available through the ALA. H. Miller will work on one chapter each week and send it to committee members to edit and review. The finished document should be available for Board review and approval in August.

COMMITTEE UPDATE-POLICY MANUAL REVIEW: The PTO Policy Committee met to discuss part time staff members as it pertains to sick time and paid time off. H. Miller will write an addendum for committee review before bringing changes to the Board.

NEW BUSINESS

ADDING NON-PRINT RESOURCE KANOPY: H. Miller stated two different people asked her this month if the library offered adigital resource that has films and kids' movies. H. Miller reached out to Kanopy for more information. A discussion was held with no action at this time.

LIBRARIAN REPORT:

CPA and City Auditor, Angela Verticchio finished the library audit.

Three new library cards were made in February. Seven resident card renewals were recorded in February and 6 non-resident cards were renewed. 2329 total physical items were checked out in February. 621 additional e-resources were checked out on Libby this month by 262 unique users.

Director Miller presented a PowerPoint via Zoom regarding the DECK Grant. The next Digital Equity Capacity grant is due March 23.

Louis Lanzerotti, who grew up in Carlinville, donated a two-volume memoir and family history written by his mother, Mary Oriente Lanzerotti, who also lived in Carlinville.

The Carlinville Head Start class visited the library on February 10. They had a great time listening to a story and exploring all that the library has to offer. They will begin coming monthly as was the norm before COVID.

Storytime welcomed 20 kids and 16 caregivers during the 4 sessions in February. Six kids came to LEGO Free building on February 3, and four came to Stop-Motion Animation on February 14th.

Chess Club met and 8 people attended February 10 with 5 on February 24. Scott Isringhausen from IDNR came and presented a program on eagles and fishing in Illinois. 24 people attended. Cook the Books club met on February 20 with 12 people in attendance. Two people came to Computer Basics class on February 19. Nine kids attended CrafterSchool on February 28.

Thank you to Tom Emery for writing an excellent article about the library's new DECK grant funding for the local paper, as well as all of the articles highlighting the library's many presentations.

ADJOURNMENT: 4:55 PM

Submitted by Secretary Dana Yowell