

## **CARLINVILLE LIBRARY BOARD MINUTES**

July 7, 2025

The Carlinville Library Board met in regular session Monday, July 7, 2025. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Liz Burdell, Diane Aikin, Peg Fehr, Jessica Yeager, Jenna Rosentreter, Polly Eldred, Tom Emery and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: Burdell mentioned two fun programs she attended and enjoyed: singer Nick Davio and the Junk Journal group.

The regular minutes of the June 2 meeting were distributed to Board members prior to the meeting. No one had any corrections so the minutes stand approved as read.

A copy of the financial report was distributed to members prior to the meeting. Treasurer J Rosentreter noted the library received another Personal Property Replacement Tax payment and a final property tax interest check was received from the County Treasurer's office. A motion was made by Emery and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

### **OLD BUSINESS**

#### **STANDING COMMITTEES FOR GOVERNANCE, FINANCE AND STRATEGIC PLANNING:**

Members handed in their preference for what committee they would like to serve on to K Rosentreter.

### **NEW BUSINESS**

#### **SEATING OF BOARD OFFICERS:**

Kris Rosentreter as President, Polly Eldred as Vice President, Dana Yowell as Secretary and Jenna Rosentreter as Treasurer.

#### **MULCH FOR LANDSCAPE:**

Mary Tinder donated mulch for library grounds where needed. K Rosentreter offered his truck to move the mulch. He will reach out to members to help spread the mulch next week.

**IPLAR REPORT:** Director Miller stated she sent this lengthy report into the state well before the June 30 deadline. This is a detailed, yearly report about all aspects of our library. All public libraries in Illinois are required to file.

**CHRISTMAS PARTY:** Fehr and Eldred volunteered to be on the Christmas Party committee. It will be held after our December meeting at the Anchor Inn.

**MICROSOFT 365:** The library will have to begin paying a monthly fee for email addresses starting January next year. Microsoft is ending their grant for non-profits, much like Google did a few years ago, which is why we left Google.

**WOWBRARY NEWSLETTER RESOURCE:** Director Miller described this very popular resource used by many libraries that send out weekly newsletters with specific items listed pertinent to each library. Using this resource would help get the word out to the community of our activities and keep the library in people's minds. This would be a better option rather than H Miller formatting a newsletter each month which is very time consuming. After some discussion, a motion was made by Yeager and seconded that we try the Wowbrary Resource for one year then reassess. The motion passed unanimously by a roll call vote.

**SEALING PARKING LOT:** Mayor Downey called President Rosentreter to say the city will have their parking lot resurfaced soon and did the library also want to have their parking lot resurfaced. After a lengthy discussion, K Rosentreter will check back with the mayor and ask for an estimate, where the property lines are and when was the last time the lots were resurfaced.

**PURCHASING FOR GRANT:** Much discussion was held on how to spend money from the DECK grant. Director Miller would like to purchase a computer charging cart and 8 Ipads with cases. She also discussed the possibility of purchasing a whiteboard for the library. Yeager said she has one in her school classroom and it is a very valuable teaching tool. A motion was made by Burdell and seconded to purchase all of the items above. The motion passed unanimously by a roll call vote.

#### **LIBRARIAN REPORT:**

13 new library cards were made in June. 32 resident card renewals were recorded in June and 10 non-resident cards were renewed. 2689 total physical items were checked out in June. 613 additional e-resources were checked out on Libby this month by 289 unique users.

Summer reading began June 2. Thank you to all of the prize sponsors. Thank you to the many volunteer teachers.

Pre-K Storytime welcomed 97 kids and 50 caregivers attending the 7 sessions in June. School-Aged Storytime welcomed 51 kids and 25 during the 3 sessions in June. 29 kids came to the LEGO Free building and Stop Motion on June 6th and 17 kids came to Lego and Stop Motion on June 13.

38 kids attended CrafterSchool on June 16 to make terrariums and on June 27th 20 kids and adults came to make tiny books.

Summer Special Events: 38 kids and 25 adults came to the Arty Party on June 4th. We had art stations set up throughout the library. The Marionette Theatre on June 11th brought in 48

attendees. Randy Thompson/Professor Longhair entertained another large crowd on June 18th, we had 50-60 come see his magic tricks and balloon creations. June 25th we welcomed Mr. Nick Davio to sing for us. 45 kids and adults enjoyed his high energy performance. Some of the cast of the Summer Repertory Theatre's "The Wizard of Oz" came to visit and perform. 50 people attended.

Chess Club had 13 attendees of all ages June 9th and 4 attending June 23rd.

"Cook the Books" club met on June 26th with 12 people in attendance. The group all made Paula Deen recipes this month.

Digital Basics on June 18th and Tech Skills on June 25th had one person attending. Max Schaad from Blackburn is continuing to volunteer teaching these classes.

The first Junk Journal meet was Saturday, June 7, with two people in attendance. Hopefully more will come on July 5th.

Director Miller asked if we still felt it necessary to have Terminix come as he seems to only shine a flashlight at the walls to check for termites. K Rosentreter will do some research on this issue.

H Miller informed the board that old issues of the Macoupin County Enquirer Democrat 2013 to present are filling up our cabinets, and we need to start digitizing some of them so we can remove the hard copies. Fehr made a motion to use a recent donation to begin this process, the motion was seconded and a unanimous roll call vote was taken.

**ADJOURNMENT:** 5:21 PM

Submitted by Secretary Dana Yowell