

CARLINVILLE LIBRARY BOARD MINUTES

October 6, 2025

The Carlinville Library Board met in regular session Monday, October 6, 2025. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Peg Fehr, Jenna Rosentreter, Polly Eldred, Diane Aikin, Liz Burdell, Jessica Yeager, Tom Emery and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: Director Miller indicated she will now also post meeting dates and agenda of the library meetings in the outdoor board at City Hall. This is in addition to the current practice of posting meeting dates and agenda at the library.

The regular minutes of the September 2 meeting were distributed to Board members prior to the meeting. No one had any corrections so the minutes stand approved as read.

A copy of the financial report was distributed to members prior to the meeting. Treasurer J Rosentreter noted the first installment of the Macoupin County property tax income has come in. A motion was made by Aikin and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

FINANCE COMMITTEE REPORT: This committee met September 26. They reviewed 10 years of past financial reports with Director Miller. Their next meeting is scheduled for November 13 to begin preparation of next year's budget.

OLD BUSINESS

REVIEW CHAPTERS 1-4 OF SERVING OUR PUBLIC: J Rosentreter reported on Chapter 1: Core Standards; Yowell discussed Chapter 2: Governance and Administration; Yeager informed the board on Chapter 3: Personnel; and Burdell finished with a review of Chapter 4: Access.

ENERGY TRANSITION COMMUNITY GRANT UPDATE AND DISCUSSION: H. Miller indicated we still do not know how much this grant will be. The board discussed many different possibilities to use the grant money such as: renovate three bathrooms, digitize local newspapers, a soundproof door between the quiet study and genealogy rooms; among other items. Further action will be held at the November meeting.

REPAYMENT FOR PARKING LOT SEALING: A motion was made by Eldred and seconded by J Rosentreter to pay the City back for the parking lot sealing work in 3 equal installments. The motion passed unanimously by a roll call vote.

NEW BUSINESS

HOBACK/HOWARD DONATION: Former librarian Janet Howard would like to designate death beneficiary funds to the Carlinville Public Library. A motion was made by Fehr and seconded by Emery to accept the funds with the conditions set by Howard and agreed to by the Carlinville Public Library Board. The motion passed unanimously by a roll call vote.

APPROVE CHRISTMAS STAFF BONUSES: The annual staff bonuses are based on seniority. A motion to approve bonuses was made by J Rosentreter and seconded by Aikin. The motion passed unanimously by a roll call vote.

APPROVE 2026 BOARD MEETING DATES AND HOLIDAYS: Director Miller presented the board with meeting dates and holidays in 2026 prior to the meeting. After some discussion a motion to accept the suggested dates was made by Emery and seconded by Burdell. A voice vote was held with all voting yes.

DISCUSS DECEMBER MEETING: Director Miller will be absent for the December meeting and a discussion was held as to whether or not to have a meeting or cancel the meeting. Since bills will need to be approved and signed it was decided a short meeting will be held December 1 before the Christmas Party.

LIBRARIAN REPORT:

15 new library cards were made in September. 28 resident card renewals were recorded in September and 7 non-resident cards were renewed. 2525 total physical items were checked out in September. 633 additional e-resources were checked out on Libby this month by 300 unique users.

The Wowbrary library newsletter is up and active.

Thank you to Wills Milling, Karen Beach, Cathy Martin and Chris Powell for the new puzzle area shelving and its organization.

Pre-K Storytime welcomed 57 kids and 45 caregivers attending the 5 sessions in September. 4 kids came to the LEGO Free building on September 5. Crafternoon on September 16 had 8 kids for free-styling crafting.

Chess Club had 12 attendees on September 8th and 9 on September 22nd.. The second Chess Tournament on September 29th had 16 participants.

“Cook the Books” club had 9 attendees in September. Two new cardholders came to learn how to use Libby and CloudLibrary Apps on September 4th.

Journalist and writer, Walt Harrington, gave a presentation on September 25th with 22 people in attendance.

Director Miller discussed the new Illinois ePay, a way for local and state governments to take debit and credit payments for fines and fees through their online account. Many libraries use this safe payment method run through the Illinois Treasurer's Office. Library patrons may continue to pay with cash or check if they choose. A motion was made by Burdell and seconded by Aikin for H Miller to go ahead and start the ePay process. A unanimous roll call vote was taken.

Bingo, in collaboration with Carlinville Area Hospital, was held September 3 with 4 people. We are continuing the game every first Wednesday of the month at 10 am.

ADJOURNMENT: 5:35 PM;
Submitted by Secretary Dana Yowell