

CARLINVILLE LIBRARY BOARD MINUTES

January 5, 2026

The Carlinville Library Board met in regular session Monday, January 5, 2026. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Peg Fehr, Jenna Rosentreter, Polly Eldred, Liz Burdell, Jessica Yeager, Tom Emery and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: Director Miller indicated she received notice from the Illinois State Library during our annual review of the IPLR report that Board members are recommended to use a specific email address for any library correspondence. Thank you notes were passed around for all to review. Burdell commented on the success of the Noon-Year's Eve Party for Kids on December 30. President Rosentreter informed the Board he will be stepping away from the Board when his term expires in May.

The regular minutes of the December 2 meeting were distributed to Board members prior to the meeting. No one had any corrections so the minutes stand approved as read.

A copy of the financial report was distributed to members prior to the meeting. Treasurer J Rosentreter noted another installment of the Macoupin County property tax income has come in. A motion was made by Eldred and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

FINANCE COMMITTEE REPORT: This committee met December 5, 2025 to begin preparation of next year's budget. The next meeting will be held on February 6 to begin crafting next year's budget.

OLD BUSINESS

REVIEW CHAPTERS 10, 11, 13 OF SERVING OUR PUBLIC: Eldred reported on Chapter 11, Youth/Young Adult Services; Emery discussed Chapter 10, Programming and Chapter 13, Marketing, Promotion and Collaboration.

NEW BUSINESS

NEED LIBRARY BOARD MEMBER TO BE OPEN MEETINGS ACT OFFICER: Director Miller had approached Burdell to fill this position and she has agreed.

PARTIAL-YEAR NON-RESIDENT CARDS: After much discussion it was decided to leave the non-resident fee for 12 months.

GOALS FOR 2026-INCLDING OFFERING HOMEBOUND SERVICES AND ADDING ANOTHER DIGITAL RESOURCE: Discussion was held regarding possible insurance issues

for homebound book deliveries. Director Miller will check with the insurance company and report back to the Board. She will also get quotes for another digital service, this was requested by a patron.

LIBRARIAN REPORT:

7 new library cards were issued in December. 12 resident card renewals were recorded in December and 8 non-resident cards were renewed. 1646 total physical items were checked out in December. 526 additional e-resources were checked out on Libby this month by 314 unique users.

Storytime had 25 kids for two sessions in December.

Chess Club was cancelled due to the rescheduling of the Library Christmas party.

“Cook the Books” club had 9 attendees in December to share their favorite Christmas cookies.

Bingo, in collaboration with Carlinville Area Hospital, had no attendees December 3. It seems like there is interest but no one has actually shown up.

There were 5 kids for Legos after school on December 5th and 3 kids for Stop-Motion on December 12.

CrafterSchool on December 15th had 4 kids to make various ornaments, decorations and gifts for friends and family.

Over 40 kids attended the Noon-Year Party for Kids on December 30. This could be the start of an annual tradition at the library.

ADJOURNMENT: 5:12 PM

Submitted by Secretary Dana Yowell