

Carlinsville Public Library

Finance Meeting Notes

2/6/2026

Submitted by: Jenna Rosentreter

The Carlinsville Public Library Board Finance Committee met on February 6, 2026. Board members present were Kris Rosentreter, Liz Burdell, Diane Aikin, Jenna Rosentreter and Library Director Hannah Miller.

K. Rosentreter called the meeting to order at 12:15pm.

Reviewed and approved meeting notes from September 26th meeting. Minutes stand approved

Kris has reached out to alderwoman Jody Reichmann about the Library receiving additional funding through the City. Waiting to hear back.

Committee started going through the expense portion of the previous year's budget examining what line items were expected to stay the same, which line items would see increases and which line items could be decreased.

Committee to have the full board examine the Material Selection Policy. We are currently allocating 12% of our budget to printed materials as per our policy. The state recommended allocation is between 8-12%. Finance Committee recommendation would be a 10% budget allocation.

Discussion on payroll increases for both hourly and salary employees.

Finance Committee would still like to explore the option of providing a health insurance stipend to our 2 full time employees. Kris is still researching banks/finance companies that handle Health Savings Accounts.

Director Miller will put proposed budget recommendations into a spreadsheet for committee to review at our next finance meeting to examine and make additional changes and recommendations.

Next meeting scheduled for March 3, 2026 at Noon in the Meeting Room of the Carlinsville Public Library.

Adjournment