

CARLINVILLE LIBRARY BOARD MINUTES

May 4, 2026

The Carlinville Library Board met in regular session Monday, May 4, 2026. President Kris Rosentreter called the meeting to order at 4:30 PM. Members physically present were Jenna Rosentreter, Polly Eldred, Peg Fehr, Tom Emery, Liz Burdell, Diane Aikin and Dana Yowell, along with Library Director Hannah Miller. A quorum was present.

Public Comments and Correspondence: Aikin thanked outgoing board members Kris Rosentreter, Peg Fehr and Polly Eldred for their years of service to the library.

The regular minutes of the April 6 and the April 13 special session meetings were distributed to Board members prior to the meeting. Both minutes were approved as read.

A copy of the financial report was distributed to members prior to the meeting. Treasurer J Rosentreter noted another payment was made from the Personal Property Replacement Tax. A motion was made by Fehr and seconded that the treasurer's report and paying of bills be accepted. The motion passed unanimously by a roll call vote.

GOVERNANCE COMMITTEE REPORT: The committee met on April 13. Fehr read the minutes from the meeting.

OLD BUSINESS

UPDATE ON ADA ENTRY DOOR REPAIR AND ELECTRIC TROUBLESHOOTING:

Morgan Electric investigated the problem while the library was closed for the day on April 3, and then created a new circuit for the door opener on April 16. The new automatic main door was then finally installed and fixed for good on April 22.

DISCUSSION ABOUT UPCOMING ETCG GRANT APPLICATION FOR 2027: Director Miller indicated this grant is going to start soon. This will be the last year that we're eligible to receive money. This grant is given to communities affected by mine or power plant closures. The first phase of the application will probably be due in May or June. Board members are asked to consider the best use of the grant money with more discussions to follow.

NEW BUSINESS

ELECTION OF OFFICERS: Kris Rosentreter opened the floor for any other nominations other than those voted on at the April meeting: Aikin for president, Burdell for vice president, Yowell for secretary and J Rosentreter for treasurer. No other nominations were heard from the floor. Emery made a motion to elect the slate of officers nominated, a second was made and a unanimous vote was taken with a roll call vote.

POLICY CHANGE FOR MATERIALS BUDGET WITHIN BUDGET AND FINANCE POLICY:

Discussion was held to assess the current policy of spending a minimum of 12% of the operating budget on materials for patrons. A motion was made by Eldred and seconded to change the minimum amount spent as 8%. The motion passed unanimously by voice vote.

APPROVE CHANGES TO THE BY-LAWS AS SUGGESTED BY GOV. COMMITTEE:

Three minor changes were recommended to the board 1) rather than the secretary provide the local newspaper the schedule of regular meetings, the library director will post the schedule of meetings on the library's website; 2) rather than the treasurer keep the financial records, the library shall keep these records; 3) rather than the librarian meet with new trustees and review policy and procedures, the director shall meet with new trustees and present them a packet which includes the Library Policy and other procedural material and other pertinent information. New trustees must take and pass the Open Meetings Act on-line training within 90 days after being sworn into office.

JANITOR'S CONTRACT RENEWAL FOR JUNE: The janitor's contract is up on June 13. Director Miller indicates the janitor is doing a fine job. A motion was made by Burdell to give the current janitor a 3% increase (as was put in the new fiscal year budget), the motion was seconded and was passed unanimously with a roll call vote.

LIBRARIAN REPORT:

15 new library cards were issued in April. 4 resident card renewals were recorded in April and 11 non-resident cards were renewed. 2581 total physical items were checked out in April. 668 additional e-resources were checked out on Libby this month by 350 unique users.

Storytime had 54 kids and 36 adults for 4 sessions in April. Legos and Craft day on April 2 had 15 kids.

Chess Club had 9 participants on April 13th.

"Cooking the Books" club had 12 attendees on April 16th.

Bingo, in collaboration with Carlinville Area Hospital, had 9 attendees on April 1.

Anna Sielaff spoke about Women's baseball in Illinois on April 9th. 6 people attended.

Jim Marcacci presented tales and histories from his new book Benld and the Booze Gang on April 21st to a packed house of 44.

COMMUNITY ENGAGEMENT:

The Crazy Clovers 4-H Club had a volunteer day at the library on April 18th organized by Greta Dickison. They cleaned and dusted among many other chores.

The CHS Interact Club weeded and trimmed, planted annuals in the front planter and also planted 16 native, pollinator plants to fill in the landscape on April 26th.

The library will be at the CUSD1 Fine Arts Fair May 5th, with a make-and-take craft and the first outing for info about our Summer Reading 2026.

SEATING OF NEW OFFICERS: Each new officer read and signed the Oath of Office.

ADJOURNMENT: 5:07 PM

Submitted by Secretary Dana Yowell